**Byrd School HSA Meeting Minutes**

**May 25, 2017**

**Approve Minutes from 3/16:**

Edit TIC-TOC to include all grades participating in poetry month

Motion to approve minutes with edit: Jen Collins

Second: Supriya Kapur

**Treasurer’s Report**

* Checking –$30,821.13
* Savings - $10,824.77

**Board of Education**

* Approved contract for interim superintendent Bruce Watson, retired superintendent of Fair Lawn; starting July 1 (maximum stay of 2 years)
* Approved hire of middle school home economics teacher
* Dance teacher for MS retired – may affect middle school elective offerings; considering STEAM
* Presentation made about how community-based instruction for special needs students could work if brought into Glen Rock schools - would provide services until 21; still in research phase
* Air quality update – retesting air in baseline areas tested in October to be sure procedures put in place have improved air quality; sheet rock installed on ceiling of media center to eliminate odors coming in from roof
* Homework policy – approved an updated version of the homework policy district-wide; goal is full evaluation of homework for K-12 next year; not much of an issue at elementary level, mostly middle school/high school discrepancies among teachers; no homework for winter break
* High school drop schedule (students don’t have the same subjects everyday, helps with homework issues) is being discussed for Middle School but would not be in place this September
* Ad-hoc finance committee being created for budgeting – need new ways to raise and save money for schools
* Air conditioning still being discussed – will not come out of current annual budget; no discussions of early dismissals on hot days
* No discussions at board meetings about joining with other towns on certain activities (sports, electives) to offset costs and offer more; can discuss using new laptops to offer coursework online if there is not enough interest to create a full class
* Activity fee – MS clubs is $25, $100 per sport up to two sports; HS clubs is $50, $125 per sport up to two sports
* Lead test results – only permanently capping sources where lead was detected; not investigating source since many sited locations were not in use; testing needs to continue as per state mandate
* Next BOE meeting is June 5

**Dr. Weber’s Report**

* We now have “Nine Square In the Air” equipment for students; will be set up outdoors to start, taken down at end of day
* New Smartboard has been ordered - students love the demo; teachers will be learning how to use it to its capacity
* New Zoo assembly on 5/16 was a success
* Robotics assembly today – looking for feedback from students
* Hoping to renovate one side of the library for storage of maker space activities next year; have purchased electronics for robotics but would like to introduce non-electronic activities first
* Byrd Kindergarten Round Up is on June 1st – 18 of the 38 new students are siblings; 45 minute assessment of students to determine class placement; we are at the top of our enrollment at this point
* Anne Butler (high school student) coming on June 6 with classmates to do outdoor environmental activities with the kids
* NJ ASK for fourth graders is on June7th (one day); no make up
* 5th grade pool party June 9th
* Class night for 5th grade on June 19th at 7pm

**Committee Reports**

* Byrd Broadway
* Earned net profit of $5680; most income from enrollment and tickets
* Consider show in winter next year
* Always looking for new parents to help out
* Spring Market
* Successful event with profits of about $870
* Will hold another market in October for elementary kids only
* Will keep location at Central for parking and walkability
* Setting a deadline for entering; parents can create marketing material for their children
* Slightly increasing cost per table
* 2 hours maximum time
* Will hold event for adult vendors separately
* Circus
* Feeback was very positive and program worth $6000 expense
* Intimate setting in our gym with Byrd students and 4th grade parents is preferred going forward
* All enjoyed the focus being on the performers
* Teacher Appreciation Day
* Luncheon was great; also pulled together a breakfast and sweet treats were delivered throughout the week
* Teachers felt very appreciated
* Pictures on district facebook page

**New Business**

* Vote on New Bylaws
* Four amendments to the current HSA bylaws were presented at the meeting and on the HSA website for the past 2 weeks:
* Amendment #1 – *Any person who is the chairperson or committee member of an event sponsored by the Byrd Home and School Association must be a current member of the organization. A member of the Byrd HSA is one who has joined the organization by paying the annual dues.*
	+ Motion to approve first bylaw: Sharon Scarpelli
	+ Second: Monica Algor
* Amendment #2 – *Payment of annual dues is also required in order to receive the weekly HSA highlights and be able to pay for events or items on the POS system.*
	+ Motion to approve second bylaw: Leslie Schraer
	+ Second: Sharon Scarpelli
* Amendment #3 – *Every participant is expected to pay whatever fee is associated with the particular event. There is no waiver of fees for individuals who are designated as a chairperson or volunteer of the event or activity. The only exception would be for financial hardship, and those requests must be made by the parent to the president of the Home and School Association. Each situation will be individually considered by the Executive Committee.*
	+ Motion to approve third bylaw: Supriya Kapur
	+ Second: Monica Algor
* Amendment #4 - *If there are no nominations when the President or Co-Presidents term expires, said person can be re-nominated for a term not to exceed one additional year providing he/she is interested.*
* Motion to approve fourth bylaw: Sara Mazin
* Second: Monica Algor
* Vote to improve all four amendments to the bylaws:

In favor: unanimous (24 members)
Not in favor: 0

Abstention: 0

* Executive Board Positions for 2017-2018
* Slate of nominees:

Secretary - Ella Vuernik accepted nomination

Vice President – Libby Deely accepted nomination

Co-president – Kristen McGowan accepted nomination

Co-president – Michelle Torpey accepted nomination

Continuing Executive Board Members include:

Treasurer – Sara Mazin

Vice President – Lauren Munshower

Vice President – Eliza Yohana

* Motion to vote for new members of the executive board: Sharon Scarpelli

Second: Nicole Hayward

* Vote to elect slate of new members of the executive board:

In favor: unanimous (24 members)
Not in favor: 0

Abstention: 0

* Paperless PTO
* New web-based system being put in place next year to manage all HSA member information, information dissemination, activities and events and HSA payments
* Information for all members is accessible within the system – including email addresses if members allow
* Will be very helpful for committee chairperson in that all information including volunteers, participants and payments is organized within the system
* You must be a member of the HSA to receive information from the system and to pay for any HSA items or activities
* Sign up as soon as you receive message about registering for Paperless PTO and second step will be to sign up for HSA
* Back to School Supplies
* Can purchase a complete box of quality products chosen by teachers to be delivered to classrooms for the first day of school
* HSA earns $5 per box purchased
* June 30th is the last day to order
* Will still be a class list of school supplies on the HSA website
* Committee Chairs for 2017-2018
* Nominations for committees is managed by Lauren Munshower who read off the current list of activities that need a chairperson
* Please review this list on the HSA website if you are interested in volunteering
* Sign-Up Genius will be in place
* Other Business/Notes:
* During hot days parents are welcome to bring ice pops to classes but please check with the nurse first; ingredients have to be approved for students with allergies
* STEM Program for students – Ed Hayward is looking for feedback on the interest in a proposed “STEM Studio” summer program; will be discussing possible locations

**Upcoming Events**

* June 1st - Kindergarten Orientation
* June 2nd - K-3 Spring Concert 9:00am & HSA Thank You Luncheon 11:30am
* June 9th – Fourth grade Girl Scouts selling “Girl Power” t-shirts and treats on the playground after school
* June 12th - Byrd School Pool Party
* No rain date
* Pay through Community Pass
* June 16th - Field Day
* Dunk tank and Nine Square added; children should bring extra clothes, flip flops and towel
* June 22nd – Last day of school; early dismissal