**Byrd School HSA Meeting Minutes**

**November 16, 2017**

**7:00 p.m.**

**Approve Minutes from 9/28/17:**

Motion to approve minutes: Sara Mazin

Second: Jesse Lipson

**Secretary Report**

* Read thank you notes from teachers

**Treasurer’s Report**

* Checking – $41,761.92
* Savings - $10,824.77

**Board of Education Report – Liz Carr**

* Air Conditioning – moving forward with a referendum
  + Cost is about $1.5M dollars (in 2016 numbers)
  + Meeting on Dec. 4th to request 2018 numbers from architect
  + This is an approximately 18-month process; earliest opportunity to vote is November 2018 election (would be implemented in 2020)
  + All options have been considered:
    - Windows are not equipped for window units
    - Window duct system costs even more and would be unsightly
    - Best option is full installation for elementary schools as a whole
    - If we did staged approach, such as second floors first or Byrd/Central first due to second floors, would have to go to bid each time to do schools separately and would be more expensive (each time need an architect, etc.)
  + May be that $0.40 of every dollar would be refunded by the state, but not guaranteed
  + Want to optimize the amount in the referendum but can separate line items within the referendum
* Going to search firm to look for new superintendent
* Mini-retreat scheduled in January to talk about what Board needs to complete (including matters such as health, wellness, security goals)
* Air quality study at high school is complete
* Budget process starts soon
* *Schoolology* – rolled out in January; transition starts Dec. 8th
* Traffic study
  + Monday at 6pm: Board meeting will meet to discuss the traffic study
  + Were not part of the process from the beginning
  + Leaves and snow should be prioritized at the schools
  + Will share report with HSA Board

**Dr. Weber’s Report**

* PARCC scores
  + Upon drilling down further into math, found room for increased focus on data and measurement, as “Every Day Math” program doesn’t do as much in these areas; now on Fridays classes will concentrate on this for grades K-5.
  + Did not meet our numbers for participation; however, this is voluntary. Would like to get to 95% participation rate, however parents have ability to opt out. We are currently at ~90%.
* Occupational Therapist did workshop on Mindfulness -- how to control your body in holistic way, how to relax, etc. Classes practice this for 60 seconds, 2-3 times per day and will follow up with some meditation in January.
* 5th grade is starting meditation; learning how to breathe through the vibration of the gong.
* 4th grade had Day of the Dead annual celebration. Teachers do interdisciplinary unit for the students. Students learn about the culture, rituals, dances, etc.
* Before the holidays grades K-1 do the “Cookie Snitcher”.
* 1st grade will do artist in the classroom, in December; theme is horse racing.
* Traffic Study – Dr. Weber has an appointment to meet with the engineer. Report is not finished because he was waiting for the input; will know more on Monday after 2pm.
  + Comments from audience to please call DPW to clean snow, ice, leaves.
* Mission One, the organization which sends Teaching Assistants, presented the award to Clare McMahon, out of 4,000 people. Byrd had an assembly to present the award in front of the students. She received $500 and the school received $500 in recognition of her achievement.

**Committee Reports**

* Extended Halloween candy donation through Friday 11/17 end of day
* Byrd Broadway
  + Production will be *Beauty and the Beast*
  + Hired Rhino Productions
    - Have been in business 17 years; located in Pompton Lakes
    - Decision came down to price and what they provided
    - Less than $6,000 to run the production, including props, production, scripts, etc.
  + Still room for many volunteers outside of what is provided
  + Big speaking roles will be reserved for 4th and 5th grade students; all students who are interested will have a part
    - We will not be involved at all in selection
    - Younger grades will not have to try out
  + Stage crew opportunities available for those who want to get involved in that capacity
  + Cost for stage performers will be $78/child, including t-shirt and cast party
  + Rehearsals are Wednesday and Friday for 14 weeks
    - As of now: 3:30-4:30 for K-3; 4-5 rehearses 4:30-5:30
    - Friday is for big parts and rehearsals closer to the play; they will give us the schedule a month in advance
  + High school students will still be sound and lights
  + Company provides music director, choreographer, director, sound, they send out the emails as well
  + We need our own coordinator/liaison between them and us
    - Go on website: under committees, will see all subcommittees
    - All volunteer roles pop up underneath you can select which you want
* Fall Social scheduled for 11/17 has been cancelled
* Byrd Holiday market @ GRAC – Thursday, November 30 (Eliza Yohana)
  + Totally subscribed; 2/3 Byrd parents and 1/3 outside of Byrd
* Wizards – Sunday, December 10 (Jesse Lipson)
  + 75% sold out; 100 tickets left
  + 17 sponsors: most sponsors we have received and also highest dollar amount
  + Architect Music is half-time sponsor and will perform a half-time show
  + Chestnut Ridge Dental – sponsoring and managing the scoring table
  + Other sponsors include Zenrock Pilates and Ruff to Fluff; Superfresh – 1 of 2 all-star sponsors; will hand out circulars before the end of the game
  + Raffle prizes include 4 tickets to major league baseball game
  + Plan to send framed photo and thank you letter to each sponsor (Ella Vuernick to manage)
* Byrd Dance T-Shirt Fundraiser for BelieveGenevieve
  + $16 each; $20 for long-sleeved t-shirts
  + Proceeds to go to research center in CA
* Online Directory
  + If you didn’t get it, contact Leslie Schraer
* Communications help – looking for web master
* Spiritwear
  + Sorting and bagging tomorrow
  + Will get it out by end of day tomorrow or first thing Monday

**New Business**

* December 1 3:30-5 Holiday Shop (Eliza Yohana)
  + Coordinating crafts; need volunteers to do an item
* December 11th HSA executive board meeting
* Lunchtime Activities to begin January 8

**Other Business/Notes**

* Nicole Hayward – open committees
  + July 4th parade – last year Ed Hayward and Jackie Leitner’s husbands led this; need 5 more volunteers
  + Art Show – volunteers to mat and hang (Alix S. and Jen L.)
  + BOE – need 6 people to sign up to go to the meetings
    - 8pm on Tuesdays are the meetings
    - Jesse Lipson, Ella Vuernick, Nancy Bermack volunteered
* Will do Facebook live and also a dial-in for daytime HSA meetings
* Need volunteers for SEPAC
  + Meet 4 times per year
* Motion to adjourn: Sara Mazin
* Second: Jesse Lipson